

Hip Op-eration

Dance Academy

Privacy Policy

Does the Hip Op-eration Dance Academy™ have a Privacy Policy?

Yes. This document outlines the policy.

Why do you collect information?

Your privacy is of paramount importance to us. Therefore we only collect information we directly need from you to be able to fulfil our service and product obligations to you as a customer.

Is my information confidential?

So you are aware, the information you provide us through your registration on a course, event or for the purchase of merchandise is considered confidential and will not be shared with third parties unless they agree to be legally bound by the terms and conditions of our privacy policies *and* it is only for the use of improving or extending the services and products the Hip Op-eration Dance Academy™ and Billie Jordan Enterprises provides its customers. Financial information is strictly confidential at all times and is not accessible to the Hip Op-eration Dance Academy (as third party suppliers such as our online Shop and Instructors Course hosting site collect and manage all payments).

What information do you collect and how do you collect it?

Information we collect may include your name, address, email address, date of birth and personal information you provide us in the form of free text via a website or social media site or through a customer service helpdesk or questionnaire.

Our website and social media sites may also collect information such as your location or affiliations with interest groups or other social media sites.

Third parties may also provide us with information about you if we are working together to provide an improved or expanded product or service.

Do you have any obligations to disclose information?

Sometimes we will have to disclose information to third parties in order to comply with the law or a legal process, protect or defend our rights, values and standards or for the safety of our employees, contractors, directors, shareholders and other affiliates.

If the Hip Op-eration Dance Academy™ or Billie Jordan Enterprises is sold or transferred to another owner, company, entity, financial institution or bank then information collected from customers is likely to be part of that sale or transfer.

What sorts of technology captures the information?

The technology we use such as websites and social media sites automatically collect information through the use of 'cookie's' or other technologies. We will have access to some of this

information as a standard protocol and service with our website and social media hosting companies.

What's a Cookie?

Cookies are the line of information between your computer and a website you choose to visit. You can turn cookies on or off depending on your personal preference.

Cookies are used to help ensure the information you receive is most relevant to you. For example, if your computer is in Australia and communicates with a website which is in China and written in Mandarin, a cookie will tell the Chinese website you are communicating with it from an English language location and need to see the website in English rather than Mandarin. In this case a button usually instantly appears giving you the opportunity to have all of the Mandarin text changed to English. For this reason, having your Cookies turned on can be very useful.

To turn your Cookies off, just put the word 'Cookie' into the search engine of Google Chrome, Mozilla Firefox, Internet Explorer, Safari or whatever type of browser you use and help with turning off cookies will be provided.

What is the extent of your privacy policy?

When you click on links in the Hip Op-eration Dance Academy™, which take you to other websites, you will be subject to the privacy policies of those other websites. Links on the Hip Op-eration Dance Academy™ website include links to You Tube and Facebook.

How can I best protect my passwords?

When accessing a 'password access only' page, make sure you sign off before leaving your computer - especially if it is a shared computer.

What date and time is this Privacy Policy Effective From?

This Privacy Policy is in effect from the time information is collected from you and may be added to, edited, changed or modified at any time - and become effective immediately once posted onto the Hip Op-eration Dance Academy™ website.

Who can I contact if I have more questions about the privacy policy?

If you have any questions regarding privacy when using the Services of the Hip Op-eration Dance Academy™, please contact us.